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Risk Assessment Form Version: 1

This Risk Assessment Template should be used for risk management of generic risks, environmental risks and risk associated with educational visits

For further info on risk assessment see: Compass Risk Assessment Guidance

*To calculate Risk Rating (R): assess the likelihood (L) of an accident occurring against the most likely impact (I) the accident might have, taking into account the control measures already in place. L x I = R*

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| **Task / Activity Covered by the assessment** | Dog in school: Nelly (Belonging to Rachel & Family)  | **Likelihood (L)** | **X** | **Impact (I)** |
| Minimal | 1 | Insignificant (minor injury, no time off) |
| **Workplace** | Coastal Park School Folkestone | Low | 2 | Minor (non-permanent injury, up to 7 days off) |
| **Date of Assessment** | January 2023  | **Date Assessment to be reviewed** | Half termly | Medium | 3 | Moderate ((injury causing more than 7 days off) |
| **Person Completing**  | Rachel Tye  | **Head teacher** | Michelle Bennett  | High | 4 | Major ((death or serious injury) |
| **Staff involved in assessment** | Rachel Tye Frances Singer Ripley Michelle Bennett  | Intolerable  | 5 | Catastrophic (multiple deaths) |
|  | **Minimal****0-2** | **Low****3-8** | **Medium 9-15** | **High****16-20** | **Intolerable****25** |

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| **Identify** | **Measure** | **Reduce** | **Review** |
| **What are the significant, foreseeable, hazards?*****(the dangers that can cause harm)*** | **Who is at Risk?** | **Current control measures** ***(What is already in place/done)*** | **Risk Rating** | **What additional controls can be put in place to reduce the risk further**? | **Revised Risk Rating** | **Has the hazard changed?****Is another RA required?****Was the RA effective?** |
| **L** | **I** | **R** |  | **L** | **I** | **R** |
| .1. | Handling the animal | Staff and Pupils | Establish procedures to ensure children and staff understand good hygiene habits around animals such as washing hands and avoiding the dog’s mouth area. After handling the dog, make sure all who have had contact wash their hands and any areas licked. Have alcohol gel available at all times in the dedicated space for Nelly and carried by person accompanying him. | 3 | 4 | M | Nelly to be accompanied at all times when on the school premises. | 2 | 2 | L |  |
| 2. | Dog mess in playground / on school site | Staff and Pupils | Nelly to be taken for a walk before coming to site to minimise need to excrete on site. Dog to be offered toileting on grass away from children. The dog will require a walk at break time and lunchtime. Any mess to be appropriately cleaned away; faeces in the industrial bins.  | 4 | 4 | H | Dog-poo bags to be in constant supply.  | 3 | 3 | Med |  |
| 3. | Parasites | Staff, Pupils and members of the public | Dog will be vaccinated, wormed and flea protected in accordance with the vet’s recommendation. Dog checked over regularly for parasites. The dog will be kept clean and well groomed. The dog’s bedding will be regularly washed. | 3 | 3 | L |  N/A | 2 | 1 | Min |  |
| 4. | Allergic reaction | Staff and Pupils | Nelly has a coat that produces very little dander which reduces the risk of allergic reaction. All parents will be notified about the school dog and given the opportunity to advise the school of their child’s allergies to or known fear of dogs. A list of any children/staff who should not interact with the dog will be kept on the school system medical records. Children/staff with allergies will be able to opt out of situations of interaction with the dog. Dog bedding regularly washed. Nelly will not be allowed in rooms where staff/children have allergies. Good hygiene routines and hand washing to be followed by all who come in contact with the dog see above. Sign on Miss Tye’s door when Nelly is in residence. | 3 | 2 | L |  | 3 | 2 | L |  |
| 5. | Dog bites someone | Staff and Pupils | Handlers are trained in working with children and are familiar with Nelly. Children are warned of the hazards of animals, e.g. not tormenting the dog, not approaching a sleeping dog, recognising signs Nelly is not happy. Children taught how to approach Nelly safely. Children to be taught the rules of safe animal interaction. Rules to be reinforced by all staff. Rachel to regularly monitor the dog’s temperament, behaviour and mood. Staff to supervise the dog at all times and keep it on a lead when moving around the school. Children taught where to appropriately touch Nelly. Handler or member of staff to say ‘no’ firmly, if mouth contact looks likely or if a change in mood is detected in Nelly. | 2 | 4 | L |   | 1 | 4 | L |  |
| 6 | Dog is harmed by a child | Nelly | As above regarding precautions. Rachel to contact vet & insurers and arrange immediate appointment.  | 3 | 4 | 4 |  |  |  |  |  |
| **All staff to read and sign risk assessment** |
| **Staff Name** | **Staff Signature** | **Date** |
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